



Dorval Elementary Home and School Association
Wednesday, March 19, 2025
19:30 Virtual
Minutes

Dorval Elementary
Home and School Association
1750 Carson Ave.,
Dorval, Quebec H9S 1N3
DorvalHomeandSchool@gmail.com

COUNCIL 2024-2025

CO-PRESIDENTS: Tina Frascarelli and Julie Smith

SECRETARY: Breana Bourbeau (absent)

TREASURER: Lindsay Petts (absent)

MEMBERSHIP COORDINATOR: Kimberly Carter

PUBLICITY: Angela Choi

VOLUNTEER COORDINATOR: Michelle Paleo

PRINCIPAL: Heather-Anne Denton

TEACHER REPRESENTATIVES: Sonya Ferrera, Stephanie Boulet and Carmen Jarry

Community members: Angela Micchiche, Sheri Hankins and Jinny Conte

1. Welcome by Tina

2. Approval of Agenda

Confirmed by Julie and Sheri

3. Approval of minutes from previous meeting

Confirmed by Angela and Kim

4. President's Report

a. Carnival

This was definitely a "hit". Tina thanks the teachers for organizing such a nice event, kids were really happy with the day & treats provided by H&S.

b. Teacher's Appreciation Week

Teachers liked the Souvlaki Bar lunch, Tina thanks Kim for arranging it. Staff loved the massages, draws went well.

5. Principal's Report

a. Ms Denton thanks the H&S team for staff appreciation lunch.

b. Vaccinations

Thanks H&S for the help. States that DES is one of the top schools in terms of the organization level & the calm behaviour of the students during this event.

c. Afro Dance

This activity took place on March 15th by guest dancer Melo. The purpose was to teach the students how to pass along messages through dance. Students really enjoyed the activity. Julie confirms that her daughter really loves this workshop.

d. Anti Racism

Began this week for grades 4 & 5. Three workshops to be offered per class over the course of the next few weeks.

e. Anti violence & anti bullying.

Takes place this week. Plans are to continue this as a regular practice and students may have come home with discussion questions following this week's lessons.

f. Family Fun Run

Hosted annually by the school board as a way to raise funds for the Pearson Education Fund. All LPBSB families are invited to this event. Ms Denton will share more info with the community regarding this event later on.

6. Teacher's Report

a. Mme Carmen shares that they really enjoyed the meal for Staff Appreciation week. Mme Sonya reiterates the thank you's as well.

b. Teachers want to thank H&S for the Oreo cookies & chocolate milk for Carnival Day.

c. Zumba event doesn't work on May 7th since a grad fundraiser movie night is planned for May 8th. Request to find another date.

d. Also shares that the kids loved the Afro Dance workshop.

e. Kindergarten Orientation

Teachers feel that reusable utensils would be the best gift to include in the gift bag. Best is to have this in a format where the utensils fit into a box and print the DES logo on the outside of the box. Ms Denton shares that there may be a 250 unit minimum at \$2.25 per box. These are easier for little Kindergarten hands to put back together.

Julie also shares the idea of reusable snack bags made from silicone, also with the logo printed on the outside. Julie will verify price but assumes these snack bags would be \$2-\$3 each.

Another suggestion from teachers would be to provide a nylon sports bag with the DES logo printed on the outside of the bag.

7. Treasurer's Report

Summary of 2024-2025 as of February 11th, 2025

Opening Balance at beginning of the school year (August 30th, 2024): \$11,292.69

Balance as of March 18th, 2025: \$ 31,329.34

Petty cash box as of March 18th, 2025: \$ 390.85

Total Balance: \$31,720.19

Pizza Lunch

Current year 2024-2025

Revenue as of March 18th, 2025: \$26,120.00

Expenses as of March 18th, 2025: -\$10,354.20

Net as of March 18th, 2025: \$15,765.80

Last year 2023-2024

Revenue: \$ 24,226.50

Expenses: \$ 9,450.00

Net: \$ 14,776.50

Industree (Swag)

Revenue as of March 18th, 2025: \$636.00

Expenses as of March 18th, 2025: -\$302.38 (tuque order)

Net as of March 18th, 2025: \$333.62

Coffee Carts

Have done 3 coffee carts

Expenses as of March 18th, 2025: -\$449.29

Membership Fee payments

\$240 in membership fees for 13 members

\$50 in annual fee

Total payments: \$310.00

Staff Appreciation

Revenues	\$ 625.00
Expenses	\$ 1,966.70
Net	-\$ 1,341.70

Donations:

Date	Amount
Jan 29, 2025	\$10.00
Jan 29, 2025	\$100.00
Jan 30, 2025	\$300.00
Feb 1, 2025	\$100.00
Feb 4, 2025	\$40.00
Feb 7, 2025	\$25.00
Feb 8, 2025	\$20.00
Feb 14, 2025	\$30.00

Expenses:

Description	Amount
nesspresso pods, flowers, bubbly, tin foil	\$698.48
tip for food delivery	\$50.00
souflaki bar	\$1,100.00
breakfast items (same reimbursement as carnival items)	\$118.22

High school workshop

Contribution of \$1455.00

Carnival

Expenses

\$559.79

Milk and cookies

Teacher wish lists

Expenses as of March 18th, 2025

Total: -\$ \$ 578.91

10-Nov-24	Kendra Griffiths
12-Nov-24	Janis Davies
6-Dec-24	Antonia Caban
25-Feb-25	Stacey Mcfatbridge

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Tina shares that the budget is quite healthy overall.

8. Membership Report

- a. Membership remains the same as last month at 13 paid members.

- b. Waiting for last meeting of the year to contact new parents who signed up. Kim to reach out with a 'save the date' for May 21st.

- c. Tina discusses the Facebook page that the H&S members are now using as a means of communication. Need to add Jinny to this page once she provides her info.

9. Volunteer Coordinator Report

- a. Michelle shares that the vaccination day went well. It was heartwarming to see the teachers encouraging all the students to remain calm, etc...

- b. Michelle feels that more people can be persuaded to volunteer. Suggestion to email parents (through class parents) next year in order to acquire a longer list or "bank" of potential volunteers. Tina suggests building a distribution list for future events of potential volunteers, that way it's very simple to reach out when they are needed.

Jinny shares that she is class parent for both her daughters' classes, parents are not quick to volunteer, it's always the same 2-3 parents who tend to volunteer for these events.

Angela shares that getting volunteers for Staff Appreciation lunch was relatively easy this year. Also suggests that we provide specific event details in future to potential volunteers so that they are clear on what they'll be doing.

- c. Julie suggests that we get H&S t-shirts made for future events so that it's clear & visible for other parents to approach us with questions.

- d. Police check policy may deter some parents from volunteering but Ms Denton shares that this is not a choice. Volunteering inside the school directly with students requires the approved police check, but volunteering for events outside the school does not.

Ms Denton also states that we very fortunate at DES and should not be discouraged by the lack of volunteers, as we are very lucky at DES to have the H&S committee and volunteer parents that we do have.

Julie suggests dividing up the details for joining H&S as a member vs pure volunteering. Mme Carmen shares that all police check reports should be filled out at the beginning of the school year. Reminder would be great for parents that they need to renew their checks every 3 years.

Angela M suggests that the police check forms can be distributed at curriculum night. Ms Denton that this is already being done. Mme Sonya mentions that many teachers keep copies of these forms in their classrooms. Idea to share a list of school events at curriculum night so that parents can understand what they can volunteer for. Julie suggests that we add a QR code to the end of the teachers' presentations for parents to scan and fill out an electronic contact sheet. We all agree that the best practice would be to do both hard copies and the QR code for those who are more tech savvy.

10. Topics for discussion

a. Zumba nights

- April 9th is now the confirmed date for the Family Zumba night (moved from April 7th)

- May 14th is the confirmed date for the Adult Zumba night, to give families enough time to find babysitters.

- Tina asks for someone to help coordinate the Zumba nights. Angela M and Mme Sonya offer to help plan this event.

- 335 is the max capacity in the gym. We plan to cap this off at 200 participants. This is the max capacity for the gym itself not including the stage (instructors will be on the stage).

- Tina confirms that there is a bluetooth speaker in the gym which should be loud enough for this event.

- Parents will pay for the event by e-transfer through Google Forms either in advance or on the way in at the door. Price would be \$10 per adult and \$5 for DES students for the family night, and \$15 per person for the adults' night. Sheri will create the google form for sign ups & to collect payments.

- Angela M will plan the evening and Mme Sonya will help with whatever else is needed.

- Poster to be created and we should mention that families should bring their own reusable water bottles.

b. Administrative Professionals' Day

- Need appreciation gifts for 3 bus drivers, Ms Cheryl, Ms Rosa & janitors x2. Total = 7 staff members.

- Ideas include Amazon gift cards, flowers, and Tim Hortons cards for bus drivers.

- Kim and Jinny volunteer to help pick up the gift cards & flowers for this day.

- Tina to get back to Kim & Jinny re: what we did/spent last year and what we should get this year.

c. Year-end Carnival

- Planned date is June 5th, with rain date on June 12th.

- Jinny reminds us that we discussed not doing the dunk tank this year, but Julie shares that the kids really loved it. Last year we collected \$1 per dunk and raised \$200 for community aid.

- Ms Denton confirms she will volunteer for the dunk tank this year

- Teacher members will reach out to other staff members to see who else would be willing to participate in this event.

- Jinny shares an idea where students could 'tape' teachers to a wall. This idea is cute but may not work since we would have to use an outside wall.

- Tina to set up a sub committee meeting in about 2 weeks' time (Wednesday April 2nd) for this event. This will include Tina, Kim, Jinny, Julie, Sheri, Angela C & Angela M and Allison M.

D. Kindergarten Orientation

- We still have utensils left over from past years.

- Julie talks about the snack bag idea which is great for the environment.

- Team votes on all 3 ideas (utensils in a box, silicone snack bags & nylon snack bags)

- 7 out of 12 voted for utensils in a box.

- Ms Denton to send information for the utensil provider.

Round Table

- AGM meeting will be planned for May 21st at 7:00pm. Kim to send email to new member list re: what we're all about & as a save the date with details to come. Mention that elections will take place at the meeting.

- Tina, Julie and Lindsay's terms are up and we will vote on this topic at this meeting.

Wall Decal for Front Entrance

- Kim to share 2nd draft on the group Facebook page & will send a copy to Mme Sonya.

Next Meeting

April 16th - 7pm in person in the staff room

Meeting Adjournment

Confirmed by Jinny and Julie at 20:53