

**Minutes for Dorval Elementary Governing Board AGA
September 9, 2021**

1. Opening and Welcome

Welcome to the Annual General Assembly of parents of Dorval Elementary School. Call to order at 7:15pm. Note this meeting was conducted via Zoom.

2. Naming of the secretary of the assembly

Erin Hogan is named as secretary

3. Approval of the agenda

Motion: Natasha Stea Second: Vicki Scholten Unanimous

4. Approval of minutes from the 20xx Annual General Assembly of Parents

Motion: Natasha Stea Second: Vicki Scholten Unanimous

5. Adoption of the 2019-2020 Governing Board Annual Report

Motion: Simone Rochon Second: Vicki Scholten Unanimous

6. Roles and Functions of the Governing Board, Parent Committee, and Parent Participation Organization

- Explanation of the roles and functions of the governing board. Governing board is an opportunity to get involved and to know what is going on in the school ahead of time. You become part of the process and have a voice in decision making within the school. This group meets approximately 5-6 times a year. Governing board members (returning members noted):
 - Principal: Wusua Mitchell
 - 2 Community representatives
 - 4 Teachers
 - 1 Staff Representative
 - 1 Daycare Representative
 - 7 Parent Representatives
 - IEP Representative
- The LBPSB Parents Committee is represented by parents who are elected at the general assemblies represented by parents who are elected. One member of governing board represents at the school board (36 elementary schools, 12 high schools). Purpose is to advocate for our school. 1 year mandate. Must also have an alternate
- The Parent Participation Organization – This is a larger number of parents to pulse for consultation on select topics

7. Election Procedure

If more people than are needed are nominated, a secret vote via Zoom will be conducted.

8. Nomination of Elections Officials: President & secretary of election, ballot counters

Wusua Mitchell

9. Governing Board

a. Presentation of current members

Natasha Stea, grade 5, 3rd term

Patricia Ottoni, grade 5, 2nd term

b. Election of new members (5 members)

Doug Page: grade 5, 2 , 1st term

Vicki Scholten: grade 5, 2, 2nd term

Sara Valle: grade 2, 1st term

Andrea King: grade 5, K 1st term

Micheline Alexis: grades 2, 4, 6, 1st term

c. Election of alternates

Simone Rachon

Erin Hogan

Daniele M

Carol Amanya (not present must be confirmed at 1st meeting)

10. Parent Committee

a. Election of Parent Committee representative for 2021-2022

Patricia Ottoni (also a parent commissioner)

b. Election of Alternate Parent Committee representative for 20xx-20xx

No volunteer; Tabled to governing board meeting

11. Parent Participation Organization (PPO)

Motion: Michele Parent Second: Vicki Scholten Unanimous

Note that the PPO will be comprised of those present at this meeting.

12. Adjournment

Thank you to Michele Parent, outgoing chair of 6 years and 8 years total on governing board.

Ms. Mitchell expresses thanks and appreciation for the leadership shown at GB. Michele returns appreciation of Ms. Mitchell. Next chair to be named at next GB meeting.

The meeting was adjourned at 7:40pm

Motion: Natasha Stea Second: Michele Parent Unanimous