



Dorval Elementary Home and School Association Meeting Minutes

November 27, 2023 at 7:00pm

Location: Virtual

Minutes prepared by Erin Hogan

Attendees:

Executive: Natalie Earby, Tina Fascardelli, Sheri Hankins, Erin Hogan, Pam Ogura, Lindsay Petts, Julie Smith
Parents: Angela Choi, Jinny Conte, Carina Groombridge, Kendra McFadden, Rachel Richer
School Staff: Heather-Ann Denton,
Absent: Stephanie Boulet, Christina Del Zinagro,

Call to Order: 7:04pm

1. Welcome

2. Approval of Agenda

Unanimous

3. Approval of Minutes from Previous Meeting

Unanimous

4. Presidents' Report

1. Fall Fair

Over \$9000 raised. Thank you for all the volunteers. Final tallies will be known in the coming weeks.

2. Magic Pumpkins

Event was well received by students.

3. Thoughtful Thursday

Successful rice blitz last month. Next date is this Thursday, but extends into December. Every grade has a different item on the list

4. February/March meeting to plan 2024-2025 school year

Tabled

4. Principal's Report

Grade 6 enrichment exam occurred on November 16th and it appeared to go well; results are not yet available.

Interviews for term 1 have already happened; thank you to the community for pivoting the date to accommodate the strike dates. Governing board is tomorrow evening. Teachers have been asked regarding the process to spend the monies attributed by H&S; teachers will be reminded this money is available. Materials on what to spend the money on was brainstormed by the staff. Thank you for the pumpkins for the Halloween event. Big thank you to the community for the Fall fair; congratulations on the success. The stage curtains are up! Pictures will soon be shared.

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The installation is complete and the pulley system has been fixed. The next request will be for the window blinds to be changed/updated.

5. Teacher's Report

Mme Stephanie is not present

6. Treasurer's Report

Summary of 2023-2024 as of November 27th, 2023

Opening Balance at beginning of the school year (August 16th, 2023): \$15,541.42

Balance as of November 27th, 2023: \$46,355.65

There is still a payment to be deposited from raffle sales of \$2300, which would bring us to approx. \$48, 678.65

Petty cash box as of September 24th, 2023: \$ 146.40

Total Balance: \$41241.73

Pizza Lunch

Current year 2023-2024

Revenue as of Nov. 27th, 2023: \$23,812

Expenses as of Nov. 27th, 2023: -\$3,870.00

Net as of Nov. 27th, 2023, 2023: \$19, 942.50

Last year 2022-2023

Revenue: \$22,363.50

Expenses: \$14,300.48

Net: \$8,063

Fall Fair

2023 Revenue: \$11,562.55

2023 Expenses: \$916.20

2023 Net: \$10,646.35

(Still waiting for a few expenses to come in. The tableau that Tina prepared has our net at \$9315.05)

2022 Net: \$10,894

Delta: \$1578.95

Breakdown of profit and the delta from previous year:

Fall Fair	2022	2023	Delta
Artisans	\$1,120.00	\$1,035.00	-\$85.00
Auction	\$1,000.00	\$830.00	-\$170.00
Bake Sale	\$1,481.17	\$1,475.80	-\$5.37
Book Nook	\$587.00	\$1,046.25	\$459.25
Cake Walk	\$294.00	\$193.00	-\$101.00
Clothing	\$162.00	0	-\$162.00
Kitchen	\$678.15	\$472.00	-\$206.15
Raffle Tickets	\$5,724.61	\$4,263.00	-\$1,461.61

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Other revenues/expenses (posters + volunteer raffle + tatoo/photo booth)	-\$152.93	0	\$152.93
Total	\$10,894.00	\$9,315.05	-\$1,578.95
Kids Zone (Donations to Holiday Baskets)	\$406.00	\$470.50	\$64.50

Staff Christmas Gifts

Underway, we are starting to receive payments from parents
As of Nov. 27th, 2023 we have received \$1255.00 from 21 families

QFHSA

Paid membership fee for 2023-2024 school year
\$300.00 on November 20th

7. Upcoming Events

1. Holiday Staff & Community Aid collection

Class parents have sent out the emails. Collections are open until Dec 10. The Holiday Baskets are being spearheaded by Ginny; Natalie and Christina are available to help. Rosetta’s Baskets Foundation (not for profit) is involved in organizing the basket. The foundation will be supporting about 20 families, 6 or 7 of which are from DES. The foundation has contacted the families directly; delivery is set for Dec 18th.

2. Winter 2024

a. Open house

H&S will be sharing our mandate with all new potential parents: January 17th. Volunteers will be confirmed closer the the date, pending Julie and Jinny

b. Bus driver appreciation

Refreshments and token of appreciation will be offered. Will need a volunteer that is available in the morning. Tentative date is April 23rd. Will plan closer to the date

c. Staff appreciation week (Feb)

Sub-committee will be created. Event to be scheduled every day for the week. Ideally a committee of at least 5 members. Current volunteers include Jinny, Julie, Sheri, Natalie, Pamela, Angela. Dates to be provided by Ms. Denton. Christina will organize the staff gifts. Julie will chair the sub-committee.

3. Spring 2024

a. Spaghetti Dinner & Quiz Night (April)

Will be discussed in January if this event will be held. Tina to check with the city regarding availability of rooms for the spring to see if this is feasible. Tina to check which event raised more money.

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b. Administrative Professionals' Day (April)

Tabled

d. Daycare Appreciation Week (May)

Tabled

e. Kindergarten Orientation (May)

Tabled

f. Other

Rachel suggested having a movie night for the kids.

4. June 2024

Tabled this sections for next the meeting.

a. Year-end Carnival

b. Field Day

c. End of year staff gift

8. Funding Updates

1. Stage - progress update

Ms. Denton provided an update earlier - installation complete. See above

2. Shade sail name plate

Tina working on getting the name plate - update will be provided in January

3. Fans for classroom

Staff will generate a prioritized list. Rachel suggested having wider school input on what gets prioritized.

4. Teacher budget

Process established with Carina and was shared with the teachers at a staff meeting last week - teachers brainstormed on ideas to spend money on.

10. Membership Report

Natalie - 15 paid members - info sent in and paid by Lindsay. In the new year H&S will brainstorm ideas to boost membership

11. Volunteer Coordinator Report

Sheri - more volunteers at Fall Fair than in previous years. Lots of high school students. 5 winners were drawn for the volunteer raffle - \$20 walmart gift card. Tina suggested being specific with volunteer positions to be filled - greater success filling positions. Julie suggested extra raffle tickets if sign up early for volunteering.

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12. Round Table/Varia

Jinny brought up Coffee cart possibility for December - all agreed that we usually do one in December. Dec 7th is selected as date. Jinny to spear head - Julie and Lindsay to help for baking

Discussions of other ideas for staff appreciation when Ms Denton left the meeting continued. Discussions of ideas for gifts including gift cards vs donations from businesses and the community.

13. Next Meeting Date

January 15th 7 pm Virtual meeting.

14. Adjournment

Natalie and Jinny motioned, Unanimous