

Dorval Elementary Home and School Association Meeting Minutes



February 22, 2024 at 7:00pm

Location: DES Boardroom

Minutes prepared by Erin Hogan

Attendees:

Executive: Tina Frascarelli, Sheri Hankins, Erin Hogan, Pam Ogura, Julie Smith

Parents: Carol Amany , Angela Choi, Jinny Conte

School Staff: Stephanie Boulet

Absent: Christina Del Zingaro, Heather-Anne Denton, Natalie Earby, Lindsay Petts

Call to Order: 7:05pm

1. Welcome
2. Approval of agenda

Approved unanimously

3. Approval of minutes from previous meeting

Approved.

Erin and Natalie to coordinate to set up procedure so the minutes are distributed to all members. Members present are asking that minutes be emailed to them.

4. Presidents' Report
 - a. Open House

Thank you for the volunteers for representing H&S.

- b. Staff appreciation week

Teachers were thrilled with all of the events throughout the weeks. Events included coffee carts, lunch, massages, raffled gifts, and daily gifts. Big thank you to the subcommittee and all the other volunteers.

- c. QFHSA payment resolved

Payment is resolved.

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5. Principal's report

Not present

6. Teacher's Report

Mme Stephanie relayed thanks from various staff members. Children were so excited for their teachers and classroom aides to win and "be spoiled". Much appreciation is shared.

End of term is coming. Carnival is upcoming next week (skating, tobogganing, and other events). Black History Month and Kindness month are being celebrated.

Teachers have been using their H&S teacher funds for their wishlists: thank you. H&S also supported the grade 1 circus outing.

7. Treasurer's Report

Summary of 2023-2024 as of February 21st, 2023

Opening Balance at beginning of the school year (August 16th, 2023): \$15,541.42

Balance as of February 21st, 2024: \$24, 878.02

Petty cash box as of February 21st, 2024: \$ 146.40

Total Balance: \$25,024.42

Balance went down significantly (from approx. \$45,785.66) due to payment for curtains. Payment for Curtains was paid on February 13th for \$16,897.50

Plus a wire transfer fee of \$45.00

Total: \$16,942.50

Pizza Lunch

Current year 2023-2024

Revenue as of February 21st, 2024: \$24,217.50

Expenses as of February 21st, 2024: -\$7,840.00

Net as of February 21st, 2024: \$16,377.50

Last year 2022-2023

Revenue: \$22,363.50

Expenses: \$14,300.48

Net: \$8,063

Staff Appreciation Week 2024

Total contributions from families: \$1,140.00

Total expenses (as of February 21, 2024): \$1,605.69

Net: -\$465.69

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8. Topics for Discussion

a. Carnival week H&S contribution

H&S will be contributing to materials and treats. Final costs to come. Christina is working with the school to coordinate this.

b. Quiz Night update

Kevin will be heading this activity: not present at this meeting yet Pam has information from him. Possible dates are May 10th and May 24th. May 10th is a ped day; this date is chosen unanimously. Committee members include: Kevin, Tina, Christina, Pam. Food may be pre-ordered; limited supply available to purchase on the spot. Tina will document planning for future events. Request to the Governing Board will be submitted in next days as the meeting is next week. Liquor license also to be prioritized once GB approves the event. There will be a call out for prizes. This is an adult only event.

c. Shade Sail Plaque Update

Last year a family donated monies for the shade sail. The commemoration note has been selected (Tina has the wording) by the family. The plaque will be bilingual and will likely be posted on a rock.

d. Administrative Professionals' Day (April 24th) and Bus Drivers' Day (April 23)

Administrative Professional Day will include Ms. Helen and Ms. Fe. Flowers and gift card will be given

Bus Drivers: There are 3 drivers: will be given a gift card.

Gift cards will be for \$50. Tina will take card of the gift cards.

e. Year-End Carnival

Tentative date is Thursday, June 6th. Pizza lunch will be moved. Will explore games through Everblast again.

Sub-committee will be formed.

9. Membership Report

No report, not present

10. Volunteer Coordinator Report

Thank you to the DES families for volunteering.

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11. Round Table/Varia

Contest for “Play Ground Revamp” by the Canadiens run yearly. Jinny will speak with Ms. Denton to seek approval to apply next year.

A suggestion has been made to spruce up the front entrance (between the 2 doors). Will contact Ms. Denton for feedback.

H&S will contact the office closer to the end of year regarding any upcoming retirements.

12. Next Meeting Dates

- a. Regular H&S Meeting: Monday, March 18 at 7pm. This meeting will be virtual.
- b. Community Huddle to Plan for 2024/25 H&S : Monday, March 25th at 7pm. This meeting will be in person. Tina will send out the list of tentative items of the list of big wish list items.

13. Adjournment

Adjournment at 8:34pm. Approved unanimously.