

Dorval Elementary School Governing Board Meeting



Meeting Minutes

November 27, 2024

6:45 PM

DES Staff Room and virtual

Meeting called by	DES Principal, Heather-Anne Denton
Parent Members	Jinny Conte, Patrick Dubeau, Guy Vezina, Micheline Alexis, Erin Mullins, Jessica Dings, Sanjay Rajakumar
Alternate Members	Madeleine Steinmetz-Wood, Jason Webb
Staff Members	Heather-Anne Denton (Principal), Stephanie Boulet, Joanne Barette, Brenda Collazos-Alva, Corine Stibor, Melanie Bougie-Richer (teachers), Carol Gauthier (support staff), Rosa Gato (SEED), Fe Manibog (SEED)
Community Member	Chelsea Doret
Commissioner	Patrick Whitham

AGENDA ITEMS:

1. **Call official meeting to order (Quorum, Welcome) at 6:50 pm.**
2. **Adoption of Agenda**
 - Approved by Joanne Barette, seconded by Jessica Dings
3. **Adoption of the Meeting Minutes from October 16, 2024**
 - Approved by Carole Gauthier seconded by Corine Stibor
4. **Business arising**
 - A. Dorval School Budget**
 - The 2024-2025 Dorval Elementary School budget was presented to board members both online and in person by Heather-Anne Denton.
 - The proposed school budget was motioned by Brenda Collazos-Alva and seconded by Rosa Gatto. Unanimously approved.
 - B. SEED/Daycare Budget**
 - The 2024-2025 SEED budget was presented to board members by Rosa Gatto.
 - The proposed SEED budget was motioned by Erin Mullins and seconded by Jessica Dings. Unanimously approved.
5. **Public Question Period**
 - No questions raised.

6. Reports

6.1 Principal Report (Heather-Anne Denton)

New / Returning Staff:

- Heather-Anne Denton welcomed back Rosa Gatto who oversees the SEED program.
- Cassandra Solomon is now a permanent member of the support staff as an Integration Aide.
- Peter Karantabias is a new member of the support staff.

Prevention - Health and Safety:

- On October 30th a member of the LPBSB Prevention Health and Safety visited the school.
- Items such as School Code of Conduct and School Emergency Safety Plan (for students in crisis) were reviewed.
- A Health and Safety Committee has been created at the school.
- First aid members, first aid kits, Employee Family Assistance Program (EFAP on SSO) and Register of Workplace Incident-Accident were reviewed.
- Our school is in good standing.

Enrichment Exam

- The exam took place on November 15 for grade 6 students going to high school within the board.
- 40 students were registered.

Educational Project

- The final step of the process was completed on November 15.

Dispute Prevention and Resolution

- A board wide workshop for administrators was held on November 19.

6.2 Teachers report (Corine Stibor)

- The senior cross country run took place on October 22 for grades 4-6.
- The grade 6 students received their grad sweatshirts and they have started their Subway lunch fundraiser.
- On October 31, the grade 6 students led Halloween stations and activities for the students.
- Ms. Gaby has started doing movement breaks for the students in the classroom.
- On November 8 an assembly was held for the students for Indigenous Veterans Days.
- On November 11, some classes went to the Dorval Cenotaph in honor of Remembrance Day.
- On November 14, first term report cards were issued. Parent teacher interviews were held on November 19 and 20.
- On November 18, the grade 3 students went to the Dorval Cultural Center where they participated in an art mediation activity.
- On November 21, the grade 6 students had their graduation trip to Ottawa.
- A special assembly was held on November 29 for Ms. Joan Fenner in honor of her retirement.

6.3 SEED report (Rosa Gatto)

- For the ped day on November 15, the Olympic Odd Ball Games took place at school.
- For the ped day on November 20, the students went bowling at Laurentian Lanes.
- Both ped days were enjoyed by the students.

6.4 Support Staff report (Carole Gauthier)

- Carole Gauthier welcomed Rosa Gatto back to the SEED program as well as Peter Karantabias to the school.
- The daytime caretaker is also back at the school.

6.5 LBPSB Parent Committee (Jessica Dings)

- Jessica Dings reported that the meeting was held on November 21 and was an introductory meeting to the LBPSB Parents' Committee.
- Elections were held for parent committee representatives and secretaries for each sector (Dorval Elementary representing Elementary East)
- LBPSB information links for parents were provided in order for the community to remain connected:
 - LBPSB Instagram: <https://www.instagram.com/lbpsb>
 - LBPSB FB: <https://facebook.com/LBPSB>
 - LBPSB LinkedIn: <https://linkedin.com/company/lester-b.-pearson-school-board>
 - LBPSB YouTube: <https://youtube.com/@LesterBPearsonSchoolBoard>
 - The Pearson News: <https://pearsonnews.ca/>

6.6 Community Representative (Chelsea Doret)

- Cultural mediation took place for the Christmas exhibition which included tree ornaments for grade 2 and grade 3 classes.
- The vernissage will be taking place on Thursday November 28 from 7pm to 9pm.
- The Dorval Christmas market and tree lighting ceremony will be taking place on Friday, November 29 for the following three weekends.
- Storytime in the Christmas exposition will be taking place on December 3rd and December 11th from 9:00-12:00.
- The Art hive (<https://lesruchesdart.org/arthives/ruche-dart-dorval-art-hive>) will be taking place on December 1, 8 and 15 from 1:30 PM-4:30 PM.
- Story time, La soupe de père Noël, will be taking place on December 14th from 10:30 - 11:00 a.m. which is free activity recommended for children ages 2 to 9 accompanied by a parent (or guardian).

6.7 H & S report (Jinny Conte)

- The last Home & School meeting took place on October 21 where the Terry Fox Run was discussed. Additional volunteers will be needed for next year.
- The school raised \$1,670 for the Terry Fox Foundation and a plaque was sent to the school in recognition of the funds raised.
- Picture day took place on October 10.
- The Fall Fair took place on November 9 and was a great success.
- The next Home & School meeting will be on December 4, 2024 at the school.

7. New Business

Approval of Field Trips & Fundraising

- Joanne Barette requested approval for a field trip to Ecole du Cirque for the Kindergarten and Grade 2 classes. The grade 2 classes, including Mme Nadia's split 1-2 class, will be going on February 5 and the Kindergarten classes will be going on February 6.

- Mme Joanne reviewed the details and total cost of the field trip.
- The motion to approve the field trip was made by Brenda Collazos-Alva and seconded by Jessica Dings. All in favor.
- Rosa Gatto requested approval for a ped day field trip to the Dorval arena scheduled for February 17. The cost associated with the field trip was reviewed.
- Rosa Gatto asked for approval on a ped day field trip to the movie theater scheduled for May 9. The costs associated with the field trip were presented.
- The motion to approve the SEED field trips was made by Guy Vezina and Jessica Dings.
- Heather-Anne Denton asked for approval for the Lester B. Pearson volleyball tournament at John Abbott College on January 7, 2025. The cost per student was reviewed and parent volunteers will be in attendance.
- The motion to approve the volleyball tournament was made by Sanjay Rajakumar and Patrick Dubeau.
- Heather-Anne Denton asked for approval on behalf of the grade 6 fundraising committee about an Easter chocolate fundraiser from Purdys Chocolates.
- Jessica Dings suggested advertising it as a general chocolate fundraiser rather than only for Easter to ensure inclusiveness for all.
- All members were in favor of the general chocolate fundraiser.
- The Grade 6 fundraising committee is also asking for approval for a DES movie night in the gym where pizza and snacks will be served. The event will be organized by the Grade 6 students and supervised by parents volunteers. This will be occurring in February or May.
- Questions were raised around food in the gym as well as the capacity. Parent and teacher supervision must also be ensured.
- Joanne Barette suggested having two movie nights to accommodate all students and having a junior and senior movie.
- Ms. Denton said the idea would be tabled for now until the additional questions raised are addressed by the Gade 6 fundraising committee.

8. Varia

- Jessica Dings asked for clarity on the protocol with regards to lice cases in each of the classes.
 - Heather-Anne Denton responded that it's protocol for teachers to advise parents when there is more than one case in the class. When additional cases arise, a school wide email is sent to the school community.

9. Next Meeting:

- January 22, 2025 at 6:45 p.m. (hybrid)

10. Adjournment at 8:20 pm.

- The motion to adopt the adjournment of the meeting was made by Jessica Dings and seconded by Rosa Gatto. Unanimously approved.

